

RURAL MUNICIPALITY OF CUPAR NO. 218

The regular meeting of council of the R.M. of Cupar No. 218 was held on Friday January 8, 2021 at the Cupar Town Hall located at 101 Landsdowne Street in Cupar, Saskatchewan.

PRESENT: Present were Reeve Raymond Orb and Councillors Ron Kish (Division #1), Helena Blaser (Division #2), Curtis Nakonechny (Division #4), Greg Ermel (Division #5), Brennan Leib (Division #6) and Administrator, Nikki Czemerer. Daryl Frank (Division #3) joined via Zoom. Foreman Kim Back attended for a portion of the meeting..

CALL TO ORDER: A quorum being present, Reeve Orb called the meeting to order at 9:03 a.m. No conflicts of interest were declared at this time.

01/21 ADMINISTRATOR'S BOND:

Ermel - That the administrator's bond be acknowledged, with \$75,000 coverage through SARM Fidelity Bond Self Insurance Plan.

Carried.

#02/21 EI RATES FOR 2021

Blaser – That the rates for Employment Insurance for 2021 be acknowledged. The reduced premium is 1.166 times the employee premium.

Carried.

#03/21 WORKER'S COMPENSATION RATES:

Kish – That the Worker's Compensation Rates for 2021 be acknowledged as \$.94 per \$100 of assessable payroll for G3109 employees.

Carried.

#04/21 MINUTES:

Nakonechny – That the minutes of the regular meeting of council held on Friday December 11, 2020 be approved as presented.

Carried.

#05/21 CORRESPONDENCE:

Leib - That the following correspondence having been read, now be filed:

- a. SARM re: Leader's Responsibilities during a pandemic
- b. Ray Orb – President
- c. SARM – Election Information
- d. Season's Greetings from Ag Health and Safety
- e. East Central Transportation and Planning Newsletter
- f. Norm Nordgulen – Director Division #2
- g. PHO Quarterly
- h. Cupar Nursing Home Newsletter
- i. SHA Update
- j. SMHI – Annual Claim Report

Carried.

#06/21 RECEIPTS AND PAYMENTS:

Ermel – That the Statement of Financial Activities for December, 2020 be accepted as presented. This report shall be attached hereto and form part of these minutes.

Carried.

#07/21 LIST OF ACCOUNTS:

Blaser - That the list of accounts from cheques # 14063 to 14094 and preauthorized debits to Royal Bank Visa, Sask Power, Sask Tel and Sask Energy totaling \$89,702.12 plus payroll transactions posted through the ADP payroll software in the amount of \$16,815.31, be approved as presented and that the list be attached to and form part of these minutes.

Carried.

#08/21 OUTSTANDING INVOICES TO GEEBEE CONSTRUCTION:

Blaser – Whereas the Council of the Rural Municipality of Cupar #218 thought that the final numbers were agreed to between GeeBee Construction, Walker Projects and the Municipality, on January 7, 2021 the Municipality was presented with as addition \$17,288 in overages on the Muscowpetung Hill Project. Therefore be it resolved that the Rural Municipality of Cupar #218 does not agree to these new overages.

Carried.

- #09/21 **DONATIONS FOR 2020:**
Nakonechny – That the Rural Municipality of Cupar #218 provide local groups with the following donations for 2020:
Cupar Fire Department - \$10,000
Southey Fire Department - \$10,000
Cupar Library - \$500
Southey Library - \$500
Cupar Rink - \$1,000
Southey Rink - \$1,000
Carried.
- #10/21 **FIRE COMMITTEE:**
Leib – That the Rural Municipality of Cupar #218 form fire committees to negotiate the new fire agreements with each of the urban communities. Brennan Leib, Daryl Frank and Ray Orb are appointed to the Southey Fire Committee and Greg Ermel, Helena Blaser, Ron Kish and Curtis Nakonechny are appointed to the Cupar Fire Committee.
Carried.
- #11/21 **EQUIPMENT PURCHASE:**
Kish – That the Rural Municipality of Cupar #218 authorize the equipment committee to spend up \$15,000 on a half ton truck and flat deck 21 foot trailer. Carried

Daryl left the meeting at 10:53 a.m.
- #12/21 **POWER MOBILE EQUIPMENT INSTRUCTOR:**
Blaser – That the Rural Municipality of Cupar #218 have Kim Back certified as a Power Mobile Equipment Instructor and then he will be able to certify Dana Weisbrod in Power Mobile Equipment for the Grader. Carried.
- #13/21 **SUMMER STUDENT GRANT:**
Blaser – That the Rural Municipality of Cupar #218 apply under the Canada Summer Jobs program for a grant to assist with hiring a summer student and advertise locally to fill the position. Carried.
- #14/21 **GRAVEL TENDER:**
Nakonechny – That the Rural Municipality of Cupar #218 advertise a gravel tender for the 2021 year. Carried.
- #15/21 **CUSTOM WORK:**
Nakonechny – That the Rural Municipality of Cupar #218 set the custom rates for 2021 as follows:
Ratepayer - \$150 per hour
Non-Ratepayer - \$175 per hour
Minimum Charge - \$75 per hour
Carried.
- #16/21 **AUDIT ENGAGEMENT:**
Ermel – That the Rural Municipality of Cupar #218 enter into an Audit Engagement Agreement with Dudley and Company LLP as they execute the 2020 Audit. Further, the Rural Municipality of Cupar #218 appoint Dudley and Company LLP as the auditor for 2021. Carried.
- #17/21 **REVENUE SHARING COMPLIANCE:**
Ermel – That the Rural Municipality of Cupar #218 authorize the Administrator to complete the Statement of Compliance for Revenue Sharing as the Municipality has met all the requirements. Carried.
- #18/21 **SASK LOTTERIES GRANT:**
Kish - That the Rural Municipality of Cupar #218 allocate the 2021 Sask Lotteries grant as follows: Cupar 50%, Southey 40% and Markinch 10%. Carried.



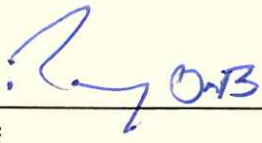
#19/21 **PROBATION COMPLETION AND WAGE INCREASE:**
Blaser – That the Rural Municipality of Cupar #218 is pleased with Dana Weisbrod’s performance and when his probation is complete on January 13, 2021 increase his wage to \$30 per hour effective January 14, 2021. Carried.

#20/21 **MUNICIPAL WAGES FOR 2021**
Kish – That the Rural Municipality of Cupar #218 increase the following employee’s wages by 2.5% for 2021. This is equivalent to the following:
Terry McKinstry – \$25.33
Darryl Molnar – \$25.33
Lee Etsell - \$30.75
Carried.

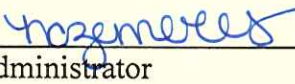
Greg Ermel declared a pecuniary interest for the passing of the next motion.
#21/21 **OFFICE ASSISTANT WAGES:**
Nakonechny – That the Rural Municipality of Cupar #218 increase Rita Orb’s wages by 2.5% for 2021 to \$20.95. Carried.

#22/21 **ADMINISTRATOR WAGES:**
Blaser – That the Rural Municipality of Cupar #218 grant Nikki Czemerer, Administrator a \$1,500 increase in 2021 as a COVID bonus. The expectation remains that she complete her “A” certificate once office inspections are allowed. They are currently suspended due to COVID. Carried.

#23/21 **ADJOURNMENT:**
Mills – That the meeting be adjourned at 12:04 ^{pm} ~~9:00~~.
Leib
xg
Carried.



Reeve



Administrator

Next regular Meeting of Council will be February 12, 2021 at 9:00 a.m.