

RURAL MUNICIPALITY OF CUPAR NO. 218

The regular meeting of council of the R.M. of Cupar No. 218 was held on Friday, December 13, 2019, the municipal office located at 113 Landsdowne Street in Cupar, Saskatchewan.

PRESENT: Present were Reeve Raymond Orb and Councillors David Mills (Division #1), Helena Blaser (Division #2), Daryl Frank (Division #3), Curtis Nakonechny (Division #4), Greg Ermel (Division #5), Brennan Leib (Division #6) and Administrator, Nikki Czemerer. Foreman Roy Buckshaw attended for a portion of the meeting.

CALL TO ORDER: A quorum being present, Reeve Orb called the meeting to order at 9:00 a.m.

Delegations: Rachel Kraychuk, Kaitlyn Peters and Charlotte Ward – Canadian Agricultural Partnership Program

#171/19 MINUTES:

Mills – That the minutes of the regular meeting of council held on Friday, November 8, 2019 be approved. Carried.

#172/19 CORRESPONDENCE:

Blaser - That the following correspondence having been read, now be filed:

- SARM Resolutions for Spring Convention
- WSA – Vulnerability
- Winter Weight Orders
- MLDP Winter 2020 Schedule
- Shannon Stubbs – Throne Speech
- SARM – Respect in the Workplace
- Conflict of Interest Checklist
- Lower Qu'Appelle – CAP Program
- Lieutenant Governor's Award
- J.D. Mollard – Hydrology and Water Resources
- ECTPC – December Newsletter
- Town of Cupar Newsletter
- Community Project Initiative 2020
- SARM 2020 SARM Fees
- All-Net advertising (not in package)
- Christmas Card – Norm Nordgulen (not in package)
- ECTPC Package (not in package)
- The Health Foundation (not in package)

Carried.

#173/19 RECEIPTS AND PAYMENTS:

Leib – That the Statement of Financial Activities for November, 2019 be accepted as presented. This report shall be attached hereto and form part of these minutes.

Carried.

#174/19 LIST OF ACCOUNTS:

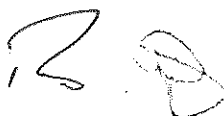
Ermel - That the list of accounts from cheques # 13758 to 13780 and preauthorized debits to Sask Power, Sask Tel and Sask Energy and EFT's to Royal Bank Visa and Agline totaling \$122,316.74 be approved as presented and that the list be attached to and form part of these minutes. plus payroll transactions posted through the ADP payroll software in the amount of \$15,279.77. Carried.

Reports:
SARM Fall Convention
Bridge Summit

#175/19 NEW DEAL GAS TAX FUNDING:

Frank – That the Rural Municipality of Cupar #218 apply under the New Deal Gas Tax Funding for the repairs completed on the bridge located through 15-21-17-W2

Carried.



#176/16 NEW BUILDING CANADA GRANT:

Blaser – That the Rural Municipality of Cupar #218 enter into a Funding Agreement with the Government of Saskatchewan and the Government of Canada under the New Building Canada Fund. The amount of the project is \$886,000 and the funds are to clay cap, repair culverts, stabilize the side slopes and install a guard rail on the road thru 15 and 22-21-17-W2, known as the Muscowpetung Hill. This funding will be split 33% to each party. Carried.

#177/19 WHISTLE BLOWER BYLAW:

Nakonechny – That bylaw #2019-05 being a bylaw known as a Whistleblower Bylaw be introduced and given first reading. Carried

#178/19 WHISTLE BLOWER BYLAW:

Mills – That bylaw #2019-05 being a bylaw known as a Whistleblower Bylaw be read a second time. Carried.

#179/19 WHISTLE BLOWER BYLAW:

Blaser – That bylaw #2019-05 being a bylaw known as a Whistleblower Bylaw be given three readings at this meeting. Carried Unanimously

#180/19 WHISTLE BLOWER BYLAW:

Frank – That bylaw #2019-05 being a bylaw known as a Whistleblower Bylaw be read a third time and further be hereby adopted, signed and sealed by the Reeve and Administrator and be attached hereto and forming part of these minutes.

#181/19 ROAD MAINTENANCE AGREEMENT WITH NORTH QU'APPELLE:

Mills – That the Rural Municipality of Cupar #218 acknowledge the letter from the R.M. of North Qu'Appelle ending the road maintenance agreement for East of 25 and 36-21-17-W2 and waive the outstanding fees for 2018 and 2019. Carried.

#182/19 YANCOAL REPRESENTATIVE:

Frank – That the Rural Municipality of Cupar #218 appoint Brennan Leib as our Rep on the Community Advisory Committee. Carried.

#183/19 WHISTLEBLOWER BYLAW APPOINTMENTS:

Ermel - That the Rural Municipality of Cupar #218 appoint Karissa Lingelbach, Administrator at the Rural Municipality of Abernethy as the alternate Administrator and Loretta Young as the Investigator as outlined in the Whistleblower Bylaw. Carried.

#184/19 DONATIONS:

Nakonechny – That the Rural Municipality of Cupar #218 donate to the following organizations:

STARS - \$1,010

Cupar Fire Department - \$10,000

Southey Fire Department - \$10,000

Southey Health Centre project - \$10,000

Carried.

#185/19 SOIL DISTURBANCE:

Leib – That the Rural Municipality of Cupar #218 pay the following in Soil Disturbance:

Marty Gerrard - \$300

Kimberly Voelpel - \$600

Instrutek Instrumentation - \$900

Carried.

#186/19 JANUARY MEETING:

Mills – That the January Regular Council Meeting will be held on January 13, 2020 at 9:00 a.m.

Carried.

#187/19 PROOF OF LOSS:

Ermel – That the Rural Municipality of Cupar #218 accept the Proof of Loss offer from our insurance provider in the amount of \$560 for the break in and theft at the Community Well on October 16, 2019 and \$618.90 for the break in and theft at the Municipal Office

on October 30, 2019.

Carried.

#188/19 APPOINTMENTS:

Mills – That the Rural Municipality of Cupar appoint the following for 2020:

<i>Appointments</i>	<i>2020</i>
<i>Deputy Reeve</i>	David Mills
<i>Weed Inspectors</i>	Each Councillor for his/her Division and the SARM appointed staff
<i>Pesticide Applicator</i>	Roy Buckshaw
<i>Poundkeeper</i>	Div 1&2 – Darrell Wagner Div 3 – Alan Orb Div 4 – Cory Kirchhofer Div 5 – Curtis Hart Div 6 – Brennan Leib
<i>Personnel Committee</i>	Ray, Daryl and David
<i>Gravel Stockpiles</i>	Curtis, Greg and Brennan
<i>Equipment</i>	David, Curtis and Brennan
<i>Roads</i>	David, Curtis and Ray
<i>Nursing Home</i>	Gloria Woodward
<i>EMO</i>	Darrell Wagner
<i>Stray Animals Admin</i>	Administrator
<i>LAFOIP Coordinator</i>	Administrator
<i>PCO</i>	Tom Schmidt
<i>Board of Revision</i>	Cecile Daradich
<i>Board of Revision Secretary</i>	Amy Arthur
<i>Development Appeal Board</i>	Greg and Helena

#189/19 TAX ENFORCEMENT:

Nakonechny – That the Rural Municipality of Cupar #218 enter into a contract with TaxErvic to assist with tax enforcement on PT of the NW-19-21-17-W2. Carried.

#190/19 HEALTH TERM WITHDRAWAL:

Mills – That the Rural Municipality of Cupar #218 withdraw the term deposit described as the “Health Term” in the amount of \$7,769.81 when it comes due on January 15, 2020. Carried.

#191/19 ADMINISTRATORS WAGES FOR 2020:

Blaser – That the Rural Municipality of Cupar #218 set Administrator Nikki Czemes wage at \$67,800 for 2020 and she is asked to apply for her Rural “A” certification with the Rural Municipal Administrator’s Association. Carried.

#192/19 MUNICIPAL WAGES FOR 2020:

Leib – That the Rural Municipality of Cupar #218 increase Scott Wszolek’s wage to \$27.50 per hour for 2020. Carried.

#193/19 MUNICIPAL WAGES FOR 2020

Leib – That the Rural Municipality of Cupar #218 increase all other employees wages by 2.5% for 2020. This is equivalent to the following:

Roy Buckshaw - \$34.04 per hour

Terry McKinstrey – \$24.71

Darryl Molnar – \$24.71

Thomas Kim Back - \$31.21

Rita Orb - \$21.41

Carried.

#194/19 2020 MEETING DATES:

Ernel – That the Rural Municipality of Cupar #218 hold the regular meeting of Council on the second Friday of each month starting at 9:00 a.m. in the months of January, February, March, April, October, November and December and at 8:00 a.m. in the months of May, June, July, August and September. Carried.

Reeve Orb left the meeting at 2:05 p.m. and Deputy Reeve Mills chaired the remainder of the meeting.

#195/19 CUSTOM WORK RATES:

Nakonechny – That the Rural Municipality of Cupar #218 set the custom rates for 2020 as follows:

Ratepayer - \$150 per hour

Non-Ratepayer - \$175 per hour

Minimum Charge - \$75 per hour

Carried.

#196/19 NORTH VALLEY INTER-MUNICIPAL ORGANIZATION:

Blaser – That the Rural Municipality of Cupar #218 enter into a Memorandum of Understanding to establish a partnership with other Municipalities to be part of the group known as the North Valley Inter-Municipal Organization (NVIMO). Carried.

#197/19 AUDIT ENGAGEMENT:

Frank – That the Rural Municipality of Cupar #218 enter into an Audit Engagement Agreement with J. Dudley and Company as they execute the 2019 Audit. Carried.

#198/19 REVENUE SHARING:

Ernel – That the Rural Municipality of Cupar #218 complete the declaration of eligibility for municipal revenue sharing for 2020. Carried.

#199/19 NEW DEAL GAS TAX GRANT:

Nakonechny – That the Rural Municipality of Cupar #218 ratify the decision to execute the amendments to the New Deal Gas Tax Grant that was due on November 30, 2019. Carried.

#200/19 ADMINISTRATOR'S HOLIDAYS:

Frank – That the Administrator, Nikki Czemerer, be authorized to take the following holidays:

January 2, 3 and 6

January 15, 16 and 17

January 24

Carried.

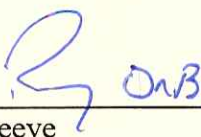
#201/19 Library Donation:

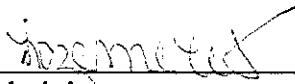
Blaser – That the Rural Municipality of Cupar #218 donate \$500 to the Cupar Library and \$500 to the Southey Library. Carried.

#202/19 ADJOURNMENT:

Leib – That the meeting be adjourned at 3:30 p.m.

Carried.


Reeve



Administrator

— Next regular Meeting of Council will January 13, 2019 at 9:00 a.m.